

LONG RANGE CAPITAL PLANNING AND UTILIZATION COMMITTEE

MINUTES

November 30, 2020

The Long Range Capital Planning and Utilization Committee met on Monday, November 30, 2020 at 2:30 p.m. remotely via Zoom Webinar.

Members in attendance were as follows:

Representative John Cloutier, Chairman
Representative Michael Edgar
Representative John Graham
Representative Katherine Rogers
Representative Martin Jack (Alternate)
Representative Erin Hennessey (Alternate)
Senator Regina Birdsell
Senator Kevin Cavanaugh
Senator Lou D'Allesandro
Senator Bob Giuda

Karen Rantamaki, Department of Administrative Services
Stephen LaBonte, Department of Transportation

The Zoom meeting convened at 2:32 p.m., with the assistance of Christopher Shea, Deputy Legislative Budget Assistant.

OFFICIAL AUDIO CONFERENCE MEETING PROCEDURES:

The Chair opened the meeting with the following Right-to-Know checklist;

“As Chair of the Long Range Capital Planning and Utilization Committee, I find that due to the state of emergency declared by the Governor as a result of the COVID-19 Pandemic, and in accordance with the Governor's Emergency Order #12, pursuant to Executive Order 2020-04, as extended pursuant to Executive Order 2020-21, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting which was authorized pursuant to the Governor's Emergency Order.”

“However, in accordance with the Emergency Order, I am confirming that we are; A) providing the public access to the meeting by telephone, with additional access possibilities by video or other electronic means.”

“We are utilizing Zoom for this electronic meeting. All Members of the Committee and select Legislative staff have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if necessary, participate in this meeting by clicking on the following website address; <https://zoom.us/j/91267029814>, or dialing one of the following phone numbers; 1(929)205-6099 or 1(301)715-8592.

“B) Providing public notice of the necessary information for accessing the meeting. We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have been provided in the House and Senate calendars, the Long Range Capital Planning and Utilization Committee agenda, and the website of the Office of the Legislative Budget Assistant.”

“C) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anyone has a problem, please e-mail LBA_LRCPUC@leg.state.nh.us.”

“D) Adjourning the meeting if the public is unable to access the meeting. If in the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.”

“Copies of the agenda and items have been posted on the website of the Office of Legislative Budget Assistant. Please note that all votes that are taken during this meeting shall be done by roll call vote.”

ATTENDANCE ROLL CALL:

The Chair announced the meeting would start by taking the roll of attendance and that Members state their presence, and state whether there was anyone in the room with them during the meeting as required under the Right-To-Know Law. Representative Cloutier stated he was at home in Claremont, alone.

Michael Edgar, as Clerk, called the Roll of voting members.

Representative Edgar – Present/ at home, alone

Representative Rogers – Present/at home in Concord, alone

Representative Graham – Present/at home in Bedford, alone

Representative Jack (Alternate) – Present/at home in Nashua, alone

Representative Hennessey (Alternate) – Present/at home in Littleton and her family are in the home and will be in and out of the room

Senator Cavanaugh – Present/at home in Manchester, alone

Senator D’Allesandro – Present/at home in Manchester, his wife is in the home

Senator Giuda – Present/at home in Warren, and family are in the home

John Formella, Governor’s Office – Not present

Senator Birdsell – Present/in her office in Concord, and her administrative assistant is in the room

ACCEPTANCE OF MINUTES:

On a motion by Representative Graham, seconded by Representative Rogers, that the minutes of the October 7, 2020 meeting be accepted as written.

A roll call was taken, and the results were as follows:

Representative Edgar – Yes
Representative Rogers – Yes
Representative Graham – Yes
Senator Birdsell – Yes
Senator Cavanaugh – Yes
Senator D’Allesandro – Yes
Senator Giuda – Abstained
Representative Cloutier – Yes
MOTION ADOPTED.

(7-Yes; 0-No; 1-Abstained)

OLD BUSINESS:

None

NEW BUSINESS:

RSA 4:39-b APPROVAL OF STATE AGENCY LEASES EXCEEDING 5 YEARS:

LRCP 20-061 Department of Corrections – Helen Hanks, Commissioner, Department of Corrections was present.

On a motion by Representative Graham, seconded by Representative Rogers, that the Committee approve the request of the Department of Corrections for approval of a two-year amendment lease to extend the original lease term beyond the five-year limitation with Belknap County, 34 County Drive, Laconia, NH 03246, for approximately 2,200 square feet of probation and parole office space located at 64 Court Street, 1st Floor Suite, Laconia, NH, effective for the period of January 1, 2021 to December 31, 2022, for an amount not to exceed \$66,572, subject to the schedule of annual rent and conditions as specified in the request dated November 12, 2020.

This request (LRCP 19-036) was originally approved by the Long Range Capital Planning and Utilization Committee on November 6, 2019.

A roll call was taken, and the results were as follows:

Representative Edgar – Yes
Representative Rogers – Yes
Representative Graham – Yes
Senator Birdsell – Yes
Senator Cavanaugh – Yes
Senator D’Allesandro – Yes
Senator Giuda – Yes

Representative Cloutier – Yes
MOTION ADOPTED.

(8-Yes; 0-No)

RSA 4:39-c DISPOSAL OF HIGHWAY OR TURNPIKE FUNDED REAL ESTATE:

Stephen LaBonte, Administrator, Bureau of Right-of-Way, Department of Transportation responded to questions of the Committee.

Senator D’Allesandro requested to know what the State had originally paid to purchase the properties the Department were requesting to dispose of.

The Chair announced that a block vote would be taken for items under this section.

LRCP 20-063 Department of Transportation – On a motion by Senator Giuda, seconded by Senator Birdsell, that the Committee remove the item from consideration as submitted by the Department of Transportation requesting approval to dispose of approximately 8 +/- acre parcel of State owned land, with improvements, located on NH Route 25 in the Town of Rumney, by entering into a listing agreement for a term of one year with Coldwell Banker for the sale price of \$172,700 and assess an Administrative Fee of \$1,100, allowing negotiations within the Committee’s current policy guidelines, subject to the conditions as specified in the request dated November 18, 2020.

A roll call was taken, and the results were as follows:

Representative Edgar – Yes
Representative Rogers – Yes
Representative Graham – Yes
Senator Birdsell – Yes
Senator Cavanaugh – Yes
Senator D’Allesandro – Yes
Senator Giuda – Yes
Representative Cloutier – Yes
MOTION ADOPTED.

(8-Yes; 0-No)

On a motion by Senator D’Allesandro, seconded by Representative Graham, that the Committee approve as a block all the items as submitted under Disposal of Highway or Turnpike Funded Real Estate, except for FIS 20-063. [LRCP 20-057 Department of Transportation – requests approval to dispose of a 1.3 +/- acre parcel of State owned land, with improvements, located at 9 Tracy Drive in the Town of Derry, by entering into a listing agreement for a term of one year with NAI Norwood Group for the sale price of \$275,000 and assess an Administrative Fee of \$1,100, allowing negotiations within the Committee’s current policy guidelines, subject to the conditions as specified in the request dated October 22, 2020; LRCP 20-058 Department of Transportation – requests approval to dispose of a 2.04 +/- acre parcel of State owned land, with improvements, located at 23 Spinnaker Drive in the Town of Derry, by entering into a listing agreement for a term of one year with Coldwell Banker for the sale price of \$300,000 and assess an Administrative Fee of \$1,100, allowing negotiations within

the Committee's current policy guidelines, subject to the conditions as specified in the request dated October 22, 2020; LRCP 20-059 Department of Transportation – request approval to dispose of a 0.28 +/- acre parcel of State owned land abutting 169 DW Highway located in Nashua for the sale price of \$70,000 and assess an Administrative Fee of \$1,100, allowing negotiations within the Committee's current policy guidelines, subject to the conditions as specified in the request dated October 14, 2020; and LRCP 20-064 Department of Transportation – request authorization to sell 0.15 +/- of an acre of State owned land within the Limited Access Right of Way (LAROW) located on the northwesterly side of NH Route 132 in the Town of Northfield directly to the Tilton-Northfield Fire and EMS in the amount of \$6,100, which includes an \$1,100 Administrative Fee, subject to the conditions as specified in the request dated November 18, 2020.]

A roll call was taken, and the results were as follows:

Representative Edgar – Yes
Representative Rogers – Yes
Representative Graham – Yes
Senator Birdsell – Yes
Senator Cavanaugh – Yes
Senator D'Allesandro – Yes
Senator Giuda – Yes
Representative Cloutier – Yes
MOTION ADOPTED.

(8-Yes; 0-No)

INFORMATIONAL ITEMS:

The informational materials were accepted and placed on file.

DATE OF NEXT MEETING AND ADJOURNMENT:

The next regular meeting of the Long Range Capital Planning and Utilization Committee will be at the Call of The Chair.

On a motion by Senator D'Allesandro, seconded by Senator Birdsell, that the meeting adjourn.

A roll call was taken, and the results were as follows:

Representative Edgar – Yes
Representative Rogers – Yes
Representative Graham – Yes
Senator Birdsell – Yes
Senator Cavanaugh – Yes
Senator D'Allesandro – Yes

Senator Giuda – Yes

Representative Cloutier – Yes

(8-Yes; 0-No)

MOTION ADOPTED.

Whereupon the remote Zoom meeting adjourned at 3:07 p.m.

/s/ Michael Edgar

Representative Michael Edgar, Clerk