

LONG RANGE CAPITAL PLANNING AND UTILIZATION COMMITTEE

MINUTES

March 6, 2019

The Long Range Capital Planning and Utilization Committee met on Wednesday, March 6, 2019 at 8:30 a.m. in Room 201 of the Legislative Office Building.

Members in attendance were as follows:

Representative John Cloutier, Chairman
Representative John Graham
Representative Michael Edgar
Representative Katherine Rogers
Representative Martin Jack (Alternate)
Representative Erin Hennessey (Alternate)
Senator Dan Feltes
Senator Bob Giuda
Senator Kevin Cavanaugh
Michael Zellem, Office of The Governor

Representative Cloutier called the meeting to order at 8:32 a.m.

ORGANIZATION OF COMMITTEE:

On a motion Representative Rogers, seconded by Representative Edgar, that Representative John Cloutier be nominated as Chairman of the Long Range Capital Planning and Utilization Committee. MOTION ADOPTED.

On a motion by Representative Rogers, seconded by Michael Zellem, that the nominations be closed. MOTION ADOPTED.

On a motion by Senator Giuda, seconded by Senator Cavanaugh, that the Clerk cast one ballot and Representative Cloutier be named Chairman of the Long Range Capital Planning and Utilization Committee. MOTION ADOPTED.

On a motion Senator Giuda, seconded by Michael Zellem, that Representative John Graham be nominated as Vice Chairman of the Long Range Capital Planning and Utilization Committee. MOTION ADOPTED.

On a motion by Senator Giuda, seconded by Senator Feltes, that the Clerk cast one ballot and Representative Graham be named Vice Chairman of the Long Range Capital Planning and Utilization Committee. MOTION ADOPTED.

On a motion by Representative Rogers, seconded by Senator Feltes, that Representative Michael Edgar be nominated as Clerk of the Long Range Capital Planning and Utilization Committee. MOTION ADOPTED.

On a motion by Representative Rogers, seconded by Senator Feltes, that the nominations be closed. MOTION ADOPTED.

On a motion by Senator Giuda, seconded by Representative Rogers, that the Clerk cast one ballot and Representative Edgar be named Clerk of the Long Range Capital Planning and Utilization Committee. MOTION ADOPTED.

COMMITTEE ORIENTATION:

There was no discussion.

ACCEPTANCE OF MINUTES:

On a motion by Representative Graham, seconded by Representative Jack, that the minutes of the November 29, 2018 meeting be accepted as written. MOTION ADOPTED. (5-Yes, 2-Abstained)

The organizational meeting scheduled for 10:00 a.m. February 11, 2019 was cancelled due to the lack of a quorum and no action was taken.

COMMITTEE GUIDELINES AND PROCEDURES:

On a motion by Representative Graham, seconded by Senator Giuda, that the Committee adopt the guidelines and procedures for the biennium consistent with past practices as outlined in Appendix A, which will be attached to the minutes as part of the official record. MOTION ADOPTED.

NEW BUSINESS:

RSA 4:40 DISPOSAL OF REAL ESTATE:

LRCP 19-002 Department of Administrative Services – Sarah Lineberry, Administrator, Bureau of Court Facilities, Department of Administrative Services presented the request and responded to questions of the Committee.

On a motion by Representative Graham, seconded by Senator Giuda, that the Committee approve the request of the Department of Administrative Services to enter into a three (3) year Use of Premises Agreement with the County of Rockingham, with a mailing address of 119 North Road, Brentwood, NH 03833, for state owned property consisting of 18,053 square feet of office space located in the Rockingham County Courthouse, #10 Route 25, Brentwood, NH, for the term of May 1, 2019 to April 30, 2022, at a total lease cost of \$565,860 to be paid by the County, for the schedule of annual rent and subject to the conditions as specified in the request dated December 6, 2018. MOTION ADOPTED.

RSA 4:39-c DISPOSAL OF HIGHWAY OR TURNPIKE FUNDED REAL ESTATE:

LRCP 19-006 Department of Transportation – Phillip Miles, Chief of Property Management, Bureau of Right-of-Way, Department of Transportation presented the request and responded to questions of the Committee.

On a motion by Representative Graham, seconded by Senator Cavanaugh, that the Committee approve the request of the Department of Transportation, Bureau of Right-of-Way, to sell a 10.95 +/- acre parcel of State-owned land located on the easterly side of US Route 4 in the Town of Andover, directly to the Town of Andover for \$50,100, which includes an \$1,100 Administrative Fee, subject to the conditions as specified in the request dated February 12, 2019. MOTION ADOPTED.

LRCP 19-008 Department of Transportation – Phillip Miles, Chief of Property Management, Bureau of Right-of-Way, Department of Transportation presented the request and responded to questions of the Committee.

On a motion by Senator Giuda, seconded by Representative Edgar, that the Committee approve the request of the Department of Transportation, Bureau of Right-of-Way, to sell a parcel of State owned land totaling 0.11 +/- of an acre located near the westerly side of Harris Road in the Town of Windham by a sealed bid process to the abutters with a minimum bid price of \$11,725 which includes an \$1,100 Administrative Fee, subject to the conditions as specified in the request dated February 25, 2019. MOTION ADOPTED.

This request (LRCP 17-004) was originally approved by the Long Range Capital Planning and Utilization Committee on March 15, 2017.

MISCELLANEOUS:

LRCP 19-007 Community College System of New Hampshire – Chuck Lloyd, President, White Mountains Community College, and Jean Harrigan, Legal Counsel, Community College System of New Hampshire, spoke to the informational letter, dated February 26, 2019, and responded to questions of the Committee regarding the future sale of real property located at White Mountains Community College.

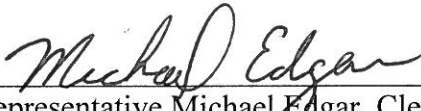
INFORMATIONAL ITEMS:

The informational materials were accepted and placed on file.

DATE OF NEXT MEETING AND ADJOURNMENT:

The next regular meeting of the Long Range Capital Planning and Utilization Committee was tentatively scheduled for Monday, April 22, 2019 at 10:00 a.m. in the LOB, Room 201.

On a motion by Representative Graham, seconded by Representative Edgar, that the meeting adjourn. MOTION ADOPTED. (Whereupon the meeting adjourned at 8:59 a.m.)


Representative Michael Edgar, Clerk