

**LONG RANGE CAPITAL PLANNING AND UTILIZATION COMMITTEE**  
**AGENDA**

Tuesday, September 24, 2013 at 11:15 a.m. in Room 201 of the Legislative Office Building

- (1) **Acceptance of Minutes** of the June 25, 2013 and August 6, 2013 meetings
- (2) **Old Business:**
- (3) **New Business:**

**RSA 4:39-b Approval of State Agency Leases Exceeding 5 Years:**

LRCP 13-036 Department of Health and Human Services – request approval of a ten-year lease agreement, effective November 1, 2013, with Key Road Associates, 106 Washington Street, Keene, NH 03431, for approximately 15,871 square feet of office space located at 109 Key Road-Ground Floor, Keene, NH, with occupancy of the premises and commencement of rental payment to begin April 1, 2014, following completion of all construction as specified, with an end date of March 31, 2024, for a total lease cost of \$3,348,000, for the schedule of annual rent as specified in the request dated August 27, 2013

**RSA 4:39-c Disposal of Highway or Turnpike Funded Real Estate:**

LRCP 13-039 Department of Transportation – request authorization to enter into a listing agreement for a term of one (1) year with Prudential Verani Realty for the sale of a 0.22 +/- acre parcel of State owned land improved with a single family residence located at 4104 Brown Avenue, in the City of Manchester for \$130,000, assess an Administrative Fee of \$1,100, and allow negotiations within the Committee's current policy guidelines, subject to the conditions as specified in the request dated September 5, 2013

LRCP 13-040 Department of Transportation – request authorization to enter into a listing agreement for a term of one (1) year with Shea Commercial Properties, Inc. for the sale of a 0.75 +/- acre parcel of State owned land located on the southwest corner of Lamson Road and Roulston Road in the Town of Windham for \$90,000, assess an Administrative Fee of \$1,100, and allow negotiations within the Committee's current policy guidelines, subject to the conditions as specified in the request dated September 13, 2013

**RSA 4:40 Disposal of Real Estate:**

LRCP 13-037 Department of Resources and Economic Development – request authorization to convey a Conservation Easement protecting the state-owned 284-acre Big Island State Forest in Wentworth Location, NH to the United States Fish and Wildlife Service (USFWS) in exchange for a 233-acre portion of the Lake Umbagog National Wildlife Refuge, and further authorization to waive the \$1,100 Administrative Fee, subject to the conditions as specified in the request dated August 28, 2013

LRCP 13-041 New Hampshire Fish and Game Department – request authorization to enter into a Lease Agreement, at no cost, with the Friends of Pulpit Rock Tower, Inc., for 0.438 acres of property in the Town of Rye, which includes Pulpit Rock Tower, and further authorization to waive the \$1,100 Administrative Fee, subject to the conditions as specified in the request dated September 13, 2013

LRCP 13-042 Department of Administrative Services – request approval, allowing negotiations within the Committee’s current policy guidelines, to reduce the previously approved sale price of the former Nashua District Court property located at 25 Walnut Street (including one building of approximately 19,459 square feet and approximately 1.11 acres of land) in the City of Nashua from \$1,153,778 to \$1,000,000, plus an Administrative Fee of \$1,100, as specified in the request dated September 16, 2013 (LRCP 13-005, approved May 14, 2013)

**RSA 228:31-b Disposal of Highway or Turnpike Funded Real Estate and RSA 4:40 Disposal of Real Estate:**

LRCP 13-038 Department of Resources and Economic Development – request authorization for the Department of Transportation to permanently transfer control and management responsibility of a 6 +/- acre parcel of State owned land and buildings located on the easterly side of Bear Notch Road in the Town of Bartlett, to the Department of Resources and Economic Development at no cost, and further authorization to waive the \$1,100 Administrative Fee, subject to the conditions as specified in the Department's request dated September 13, 2013 (LRCP 12-009, approved as amended June 26, 2012)

(4) **Miscellaneous:**

(5) **Informational:**

LRCP 13-035 New Hampshire Council on Resources and Development – Two (2) Memorandums regarding Surplus Land Review for; City of Concord SLR 13-010, and City of Concord SLR 13-011

LRCP 13-043 Department of Administrative Services – response, dated September 9, 2013, to a Committee request from the August 6, 2013 meeting regarding agency real property reports

(6) **Date of Next Meeting and Adjournment**