



New Hampshire Liquor Commission

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Joseph W. Mollica
Chairman

Nicole Brassard Jordan
Deputy Commissioner

Christopher T. Sununu
Governor

March 9, 2021

The Honorable Lynne Ober, Chair
And Representatives of House Finance Division I
Legislative Office Building
33 North State Street
Concord, NH 03301

Dear Representative Ober,

Below, please find responses to the questions posted in your letter dated March 4, 2021. Our responses are presented in *italics*.

1. What new full-time staff has been added to your budget?
 - a. Cost for each staff member added (salary, benefits, IT, telecom, desk, equipment, office space).
 - b. Brief description of the need for each staff member added.

No new full-time positions have been added to the budget.

2. What new part-time staff has been added to your budget?
 - a. Cost for each staff member added (salary, benefits, IT, telecom, desk, equipment, office space).
 - b. Brief description of the need for each staff member added.

The part-time labor force in the retail stores fluctuates with positions added and removed throughout the year depending on seasonality.

3. What positions had to be eliminated in order to meet the governor's budget requirements?
 - a. Cost for each staff member added (salary, benefits, IT, telecom, desk, equipment, office space).
 - b. Brief description of the need for each staff member added.
 - c. How will work done by this position be accomplished without the position?

No positions were eliminated from our budget.

4. Is your agency adequately staffed to complete all work assigned to your agency in state law?

No, the Commission needs additional resources to fulfill its information technology needs, including the remaining development, deployment, and maintenance of our NextGen information technology system to ensure a smooth transition from our legacy system to the NextGen D365 platform. The Commission worked with the Commissioner of DoIT and identified resources needed under a state contract with Computer Aid, Inc. for IT Professional Vendor Managed Services.

5. If the answer to Q. 4 is no, please describe.

- a. If we cannot add adequate staffing, should we consider suspending that law for the biennium?

N/A

6. What things are you doing (found in state law) that could be eliminated and why?

None

7. What priorities did you have that were not funded? Cost? Description? Impact of not funding?

None

8. Please be prepared to discuss any HB2 sections that apply to your agency.

The language in HB2 Enable the liquor commission to process merchant cards has been in place since the FY16/17 budget and was added to mitigate the potential risk of disruption to credit card processing. Credit card processing is a critical part of our business, accounting for over 65% of consumers' payment method. The language in HB2 is needed as a safeguard to our credit card processing operation. It provides for a continuity plan in the event of a disaster.

Thank you for the opportunity to review our budget with the House Finance Division I Budget Committee.

Sincerely,



Joseph W. Mollica
Chairman