



State of New Hampshire
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF LICENSING AND BOARD ADMINISTRATION
7 Eagle Square, Concord, NH 03301-2412
Phone: 603-271-2152

REAL ESTATE COMMISSION BROKER APPLICATION FORM

Application Fee \$155.00

Principal Broker Associate Broker Managing Broker

PART I. LICENSEE INFORMATION

SOCIAL SECURITY #:

LEGAL NAME:

DATE OF BIRTH:

MAILING ADDRESS:

PHONE:

HOME ADDRESS:

EMAIL ADDRESS:

PART II. REQUESTED LICENSURE STATUS

ACTIVE

PRINCIPAL AND MANAGING BROKERS NEED A 25,000.00 SURETY BOND
MANAGING AND ASSOCIATE BROKERS NEED TO COMPLETE PART V

INACTIVE

NOT REQUIRED TO FILL OUT PART III

PART III. EMPLOYMENT INFORMATION

FIRM NAME:

FIRM LICENSE
NUMBER:

ADDRESS:

PHONE:

FAX:

EMAIL:

BROKER NAME:

LICENSE NUMBER:

ADDRESS:

PHONE:

If you are applying for a managing broker license, please list the business location of the Branch Office, and submit along with this application, an "amendment form" or "firm branch application form" completed by the principal broker assigning you as the designated managing broker.

PART IV. QUESTIONS

Include an explanation if "yes" to
questions 2 & 3

YES

NO

1. Including New Hampshire, have you ever been or are now registered or licensed to sell real estate? If "yes", please include a letter of good standing or website printout from the licensee lookup for each state where a license is held.

2. Have you ever been refused a real estate license or any other business license or had any such license suspended or revoked? If "yes", please attach a letter of explanation including by whom and when

3. Have you ever been convicted of a felony or misdemeanor offense that has not been annulled by a court? If "yes", You must also include a thorough explanation of the circumstances surrounding each incident including the name the court, the details of the offense and the date of conviction and the sentence imposed.

4. As a licensee, you attest that you are aware of the wall display requirements of RSA 331-A:15. All Managing and Principal Brokers must obtain the wall license from any agent affiliated with them. All Associate Brokers must deliver their wall license to the broker in responsible charge at the brokerage where they are employed.

5. As a licensed broker, you are aware that you may only hold one license at a time.

6. Do you understand and agree to abide by the provisions of NH RSA 331-A and NH Real Estate Commission Administrative Rules Rea 100-700

The Following Statement Applies to Principal Broker applicants only:
As a Principal Broker, Pursuant to RSA 331-A:13, V, I hereby give permission the New Hampshire Real Estate Commission to audit the escrow account or accounts. I attest that I have read the foregoing statement and affixed my signature below.

This application must be completed in full before the principal broker and character witnesses' sign. if you answered "yes" to questions 2 or 3, you must attach a sheet of paper providing full details and an explanation.

I have read and understand the state statutes 331-A and the administrative rules. I attest that the information contained in this form is true and correct to the best of my knowledge and belief and I further acknowledge that the provision of materially false information in the application knowingly provided is a basis for denial and if it is discovered after the license is issued, is a basis for disciplinary action by the commission.

SIGN HERE

DATE:

PART V. MANAGING OR ASSOCIATE BROKER AFFILIATION FORM -Applicants applying for an active license are required to have this section completed by a principal broker

Upon receipt of the license herein applied for, the above named applicant will be employed by me or will otherwise be under contract with me to perform services as a real estate licensee, and will work under my supervision. I will display his/her license prominently at my place of business, and when he/she leaves my employ I will notify the New Hampshire Real Estate Commission within 5 days, as required by RSA 331-A:17, IV.

Principal Broker Name _____
As it appears on your license Last First Middle

Principal Broker Business Address : _____

Principal Broker Phone Number: _____ Principal Broker License Number: _____

License Number where Licensee will be Employed: _____

Signature of Principal Broker _____ Date _____

The date is wrong.

PART VI. IRREVOCABLE UNIFORM CONSENT TO SERVICE OF PROCESS

Out of State Individuals must complete the Real Estate Commission "Irrevocable Uniform Consent to Service of Process" in order to obtain licensure in the state of New Hampshire. The document can be found <https://www.oplc.nh.gov/applications-nh-real-estate-commission>

PART VII. ATTESTATIONS OF CHARACTER

ATTESTATION 1

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

Name:	Phone Number:
Address:	
What is your relationship to the applicant?	
How long have you known the applicant?	
Sign here:	Date:

ATTESTATION 2

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

Name:	Phone Number:
Address:	
What is your relationship to the applicant?	
How long have you known the applicant?	
Sign here:	Date:

ATTESTATION 3

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

Name:	Phone Number:
Address:	
What is your relationship to the applicant?	
How long have you known the applicant?	
Sign here:	Date:

PART VIII. TRANSACTION VERIFICATION FORMS – Must include corresponding mls sheets – not required for equivalency candidates

TRANSACTION 1

Broker Applicant's Name: _____
As it will appear on your license Last First Middle

Date of Transaction: _____ Location of Property: _____

Transaction Type: Commercial Residential Land Multi-Family Other
If "Other", please explain _____

Please Note – Commission Based Transactions or Rentals for Residential and Multi Transactions are not acceptable, except for Property Managers who deal exclusively in rental of residential properties.

Were there other licensee's involved ? Yes No If "Yes" in what capacity? _____

Description and Significance of Applicant's Involvement: (Significance shall be interpreted to mean that the licensee's involvement was equal to or greater than 50% of the overall brokerage involvement):

TRANSACTION 2

Broker Applicant's Name: _____
As it will appear on your license Last First Middle

Date of Transaction: _____ Location of Property: _____

Transaction Type: Commercial Residential Land Multi-Family Other
If "Other", please explain _____

Please Note – Commission Based Transactions or Rentals for Residential and Multi Transactions are not acceptable, except for Property Managers who deal exclusively in rental of residential properties.

Were there other licensee's involved ? Yes No If "Yes" in what capacity? _____

Description and Significance of Applicant's Involvement: (Significance shall be interpreted to mean that the licensee's involvement was equal to or greater than 50% of the overall brokerage involvement):

TRANSACTION 3

Broker Applicant's Name: _____
As it will appear on your license Last First Middle

Date of Transaction: _____ Location of Property: _____

Transaction Type: Commercial Residential Land Multi-Family Other

If "Other", please explain _____

Please Note – Commission Based Transactions or Rentals for Residential and Multi Transactions are not acceptable, except for Property Managers who deal exclusively in rental of residential properties.

Were there other licensee's involved ? Yes No If "Yes" in what capacity? _____

Description and Significance of Applicant's Involvement: (Significance shall be interpreted to mean that the licensee's involvement was equal to or greater than 50% of the overall brokerage involvement):

TRANSACTION 4

Broker Applicant's Name: _____
As it will appear on your license Last First Middle

Date of Transaction: _____ Location of Property: _____

Transaction Type: Commercial Residential Land Multi-Family Other

If "Other", please explain _____

Please Note – Commission Based Transactions or Rentals for Residential and Multi Transactions are not acceptable, except for Property Managers who deal exclusively in rental of residential properties.

Were there other licensee's involved ? Yes No If "Yes" in what capacity? _____

Description and Significance of Applicant's Involvement: (Significance shall be interpreted to mean that the licensee's involvement was equal to or greater than 50% of the overall brokerage involvement):

TRANSACTION 5

Broker Applicant's Name: _____
As it will appear on your license Last First Middle

Date of Transaction: _____ Location of Property: _____

Transaction Type: Commercial Residential Land Multi-Family Other

If "Other", please explain _____

Please Note – Commission Based Transactions or Rentals for Residential and Multi Transactions are not acceptable, except for Property Managers who deal exclusively in rental of residential properties.

Were there other licensee's involved ? Yes No If "Yes" in what capacity? _____

Description and Significance of Applicant's Involvement: (Significance shall be interpreted to mean that the licensee's involvement was equal to or greater than 50% of the overall brokerage involvement):

TRANSACTION 6

Broker Applicant's Name: _____
As it will appear on your license Last First Middle

Date of Transaction: _____ Location of Property: _____

Transaction Type: Commercial Residential Land Multi-Family Other

If "Other", please explain _____

Please Note – Commission Based Transactions or Rentals for Residential and Multi Transactions are not acceptable, except for Property Managers who deal exclusively in rental of residential properties.

Were there other licensee's involved ? Yes No If "Yes" in what capacity? _____

Description and Significance of Applicant's Involvement: (Significance shall be interpreted to mean that the licensee's involvement was equal to or greater than 50% of the overall brokerage involvement):

This Section to be completed by the applicant's principal broker

I, _____, hereby certify to the best of my knowledge
Please print name

that the information provided on this form by _____ is accurate.
Applicant's name

I attest that the individual named above has been employed by me employed full time for at least one year within 5 years of the date of application; or has at least 2,000 part-time hours as a licensed salesperson in this state within 5 years of the date of application

Broker signature: _____ Date: _____

PART IX. CHECKLIST - Return This Checklist with Your Application

Candidate Name

Before your application is mailed to the Commission Office, please check the following items carefully. Your attention to these details will make it possible for the Commission Staff to process your application without delay.

Have you:

- Completed all sections thoroughly?
- Signed and dated the application?
- Submitted the correct fee?
- Submitted your final passing score sheet(s)?
- Answered all questions in **Part IV** and if you answered “yes” to questions 2 or 3 you included a thorough explanation to this application?
- Included a completed criminal history report, by the NH department of Safety, Division of State Police dated within 6 months of this application. **Please note, if you have been convicted of a misdemeanor or felony between the date of your criminal history report and the date of licensure, you have a duty to report this to the Commission and obtain an updated report from New Hampshire or any state where the conviction took place.**
- Included a completed criminal history report, from any state or jurisdiction, where the applicant has a conviction which has not been annulled, dated within 6 months of this application.
- If you are a non-resident, did you complete, sign, and include the “Irrevocable Uniform Consent to Service of Process” form ?
- If you are applying as a Principal or Managing Broker: Did you include your \$25,000.00 surety Bond?
- Did you include your proof of six transactions and include MLS sheets? (If Applicable)
*If you have been approved for reciprocity/equivalency, you are not required to complete section VIII
- I have read and understand the Administrative Rules of the Real Estate Commission.
- I have read and understand the state statute as it pertains to Real Estate Salespersons/Brokers.
- I understand that I am only authorized to hold one salesperson/broker license at a time.



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REAL ESTATE COMMISSION IRREVOCABLE UNIFORM CONSENT TO SERVICE OF PROCESS

This is to be completed if the person, entity, or brokerage firm seeking licensure is not a person, entity, or brokerage firm that is domiciled in New Hampshire; the name and contact information for any entity or brokerage firm Applicant’s Agent for Service of Process is required.

The undersigned applicant for licensure as a broker, salesperson or brokerage firm in New Hampshire

Print Name of Person or Brokerage Firm

does hereby irrevocably consent, stipulate and agree that suits, actions and administrative proceedings may be commenced against such applicant in the courts and agencies of this State, by the service of any process authorized by the laws of this State on the Executive Director of the New Hampshire Office of Professional Licensure and Certification and that service of such process upon said Executive Director shall be taken and held in all courts to be as valid and binding as if the service had been made upon said applicant in the State of New Hampshire.

I, _____ (*Name of Applicant – individual, entity, or Brokerage firm*), am authorized to act on behalf of the Applicant, (*if an entity or brokerage firm*), and agree that notice of service of process on the Executive Director of the New Hampshire Office of Professional Licensing & Certification (“OPLC”), shall be sent to, (check one), me as the Applicant -OR- _____, (*name of person responsible for service upon the entity or Brokerage firm*) at the current address and/or email address on file with the OPLC.

NOTE: You are required to update your current contact information with OPLC, including the name and address of the above person responsible for service upon the Applicant entity or Brokerage firm. Failure to update this information may result in you or the Applicant entity or Brokerage firm not receiving lawful process. By signing below you waive any and all rights against OPLC if such service of process is sent to you or the Applicant entity or Brokerage firm if you or its information is erroneous or outdated in the records of OPLC.

 Signature of Applicant
 (Individual or person authorized by entity or Brokerage firm)

 Date

 Print Name of Above

 Title (if Applicant is entity or Brokerage firm)



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REAL ESTATE COMMISSION TRANSFER/ACTIVATION FORM

- Change of Broker (broker to broker)
- Change of Firm Branch (same broker)
- Reactivation from an inactive status

License type to be amended:

- Salesperson Broker

Licensee Name: _____
As it appears on your license

License Number: _____ First Date of Employment/
Date of Change: _____

Upon receipt of the license herein applied for, the above named applicant will be employed by me or will otherwise be under contract with me to perform services as a real estate licensee, and will work under my supervision. I will display his/her license prominently at my place of business, and when he/she leaves my employ I will immediately notify the New Hampshire Real Estate Commission within 5 days, as required by RSA 331-A:17, IV.

Principal Broker Name: _____
As it appears on your license

Principal Broker Business Address : _____

Principal Broker Phone Number: _____ Principal Broker License
Number: _____

Firm License Number where Licensee will be Employed: _____

Signature of Principal Broker

Date

It is the principal broker's responsibility to ensure that all license numbers and dates are accurate, errors in license numbers or dates will require an additional form and fee to correct

Your request will not be processed without the following:

- \$20.00 Amendment Fee (For this amendment)
- 12 Hours of Elective Education, if applicable
- \$25,000.00 Surety Bond (For principal & Managing Broker)
- Contacted former broker and asked them to send back wall license with a deactivation form (Only if changing principal broker)



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REAL ESTATE COMMISSION SALESPERSON APPLICATION FORM

Application Fee \$155.00

PART I. LICENSEE INFORMATION

LEGAL NAME:

SOCIAL SECURITY #:

DATE OF BIRTH:

MAILING ADDRESS:

HOME PHONE:

HOME ADDRESS

CELL PHONE:

EMAIL ADDRESS:

PART II. REQUESTED LICENSURE STATUS

ACTIVE

PLEASE FILL OUT SECTION III

INACTIVE

MOVE TO SECTION IV

PART III. EMPLOYMENT INFORMATION

FIRM NAME:

FIRM LICENSE NUMBER:

ADDRESS:

PHONE:

EMAIL:

BROKER NAME:

BROKER LICENSE NUMBER:

PART IV. QUESTIONS	Include an explanation if "yes" to questions 2 & 3	YES	NO
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1. Including New Hampshire, have you ever been or are now registered or licensed to sell real estate? If "yes", please include a letter of good standing or website printout from the licensee lookup for each state where a license is held.

2. Have you ever been refused a real estate license or any other business license or had any such license suspended or revoked? If "yes", please attach a letter of explanation including by whom and when.

3. Have you ever been convicted of a felony or misdemeanor offense that has not been annulled by a court? If "yes", You must also include a thorough explanation of the circumstances surrounding each incident including the name the court, the details of the offense and the date of conviction and the sentence imposed.

4. Do you understand that as a salesperson, you can only hold one license and work for one broker/firm/branch office at a time?

5. Do you understand that it is your responsibility as a licensee to ensure that your managing/principal broker has a copy of your wall license for display at your place of business and that you are required to carry the pocket card on your person?

6. Do you understand and agree to abide by the provisions of NH RSA 331-A and NH Real Estate Commission Administrative Rules Rea 100-700

***This application must be completed in full before the principal broker and character witnesses' sign. if you answered "yes" to questions 2 or 3, you must attach a sheet of paper providing full details and an explanation.**

I have read and understand the state statutes 331-A and the administrative rules. I attest that the information contained in this form is true and correct to the best of my knowledge and belief and I further acknowledge that the provision of materially false information in the application knowingly provided is a basis for denial and if it is discovered after the license is issued, is a basis for disciplinary action by the commission.

SIGN HERE DATE:

PART V. SALESPERSON AFFILIATION FORM -Applicants applying for an active license are required to have this section completed by a principal broker

Upon receipt of the license herein applied for, the above named applicant will be employed by me or will otherwise be under contract with me to perform services as a real estate licensee, and will work under my supervision. I will display his/her license prominently at my place of business, and when he/she leaves my employ I will notify the New Hampshire Real Estate Commission within 5 days, as required by RSA 331-A:17, IV.

Principal Broker Name _____
As it appears on your license Last First Middle

Principal Broker Business Address : _____

Principal Broker Phone Number: _____ Principal Broker License Number: _____

Firm Number where Licensee will be Employed: _____

 Signature of Principal Broker _____
 Date

PART VI. IRREVOCABLE UNIFORM CONSENT TO SERVICE OF PROCESS

Out of State Individuals must complete the Real Estate Commission “Irrevocable Uniform Consent to Service of Process” in order to obtain licensure in the state of New Hampshire. The document can be found <https://www.oplc.nh.gov/applications-nh-real-estate-commission>

PART VII. ATTESTATIONS OF CHARACTER

ATTESTATION 1

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

Name:	Phone Number:
Address:	
What is your relationship to the applicant?	
How long have you known the applicant?	
Sign here:	Date:

ATTESTATION 2

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

Name:	Phone Number:
Address:	
What is your relationship to the applicant?	
How long have you known the applicant?	
Sign here:	Date:

ATTESTATION 3

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

Name:	Phone Number:
Address:	
What is your relationship to the applicant?	
How long have you known the applicant?	
Sign here:	Date:

PART VIII. CHECKLIST - Return This Checklist with Your Application

Candidate Name

Before mailing your application to the Commission Office, please check the following items carefully. Your attention to these details will make it possible for the Commission Staff to process your application without delay.

Have you:

- Completed all sections thoroughly?
- Signed and dated the application?
- Submitted the correct fee?
- Submitted your final passing score sheet(s)?
- Answered all questions in **Part IV** and if you answered “yes” to questions 2 or 3 you included a thorough explanation to this application?
- Included a completed criminal history report, by the NH department of Safety, Division of State Police dated within 6 months of this application. **Please note, if you have been convicted of a misdemeanor or felony between the date of your criminal history report and the date of licensure, you have a duty to report this to the Commission and obtain an updated report from New Hampshire or any state where the conviction took place.**
- Included a completed criminal history report, from any state or jurisdiction, where the applicant has a conviction which has not been annulled, dated within 6 months of this application.
- If you are a non-resident, did you complete, sign, and include the “Irrevocable Uniform Consent to Service of Process” form ?
- I have read and understand the Administrative Rules of the Real Estate Commission.
- I have read and understand the state statute as it pertains to Real Estate Salespersons.
- Included this checklist with your application?



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REAL ESTATE COMMISSION FIRM APPLICATION FORM

Include a \$155.00 Fee – Checks made payable to “Treasurer, State of New Hampshire”

Firm Name: _____
This name must read **exactly** as it is registered with the Secretary of State

I have included my firm’s certificate of good standing from the Secretary of State.

Principal Broker’s Name: _____
As it appears on license

Principal Broker’s License Number: _____

Physical Address of Principal Place of Business: _____

Mailing Address (If different from Above): _____

Phone: _____ Fax: _____

E-Mail: _____

Signature of Owner/Authorized Official

Printed Name Principal Broker

Owner/Authorized Officials Name

Signature of Principal Broker

Title Within Firm

Date

Date

Out of State Firms & Firm Branches must complete the Real Estate Commission “Irrevocable Uniform Consent to Service of Process”



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REAL ESTATE COMMISSION FIRM BRANCH APPLICATION FORM

Include a \$155.00 Fee – Checks made payable to “Treasurer, State of New Hampshire”

Firm Branch Name: _____
This name must read **exactly** as it is registered with the Secretary of State

I have included my firm’s certificate of good standing from the Secretary of State.

Managing Broker’s Name: _____ Managing Broker’s
As it appears on license License Number: _____

Physical Address of Principal Place of Business: _____

Mailing Address (If different from Above): _____

Phone: _____ Fax: _____

E-Mail: _____

Printed Name of Managing Broker

Signature of Managing Broker

Out of State Firms & Firm Branches must complete the Real Estate Commission “Irrevocable Uniform Consent to Service of Process” in order to obtain licensure in the state of New Hampshire. The document can be found <https://www.oplc.nh.gov/applications-nh-real-estate-commission>



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REAL ESTATE COMMISSION TRADENAME APPLICATION FORM

Trade Name: _____
This name must read exactly as it is registered with the Secretary of State

License Number: _____ Expiration date: _____

Principal Broker Name: _____
As it appears on license

Principal Broker License Number: _____

OR

Firm Name: _____

Firm License Number: _____

Physical Address of Principal Place of Business: _____

Mailing Address (If different from Above): _____

Business Telephone: _____ Business Email: _____

Signature of Owner/Authorized Official

Printed Name Principal Broker

Owner/Authorized Officials Name

Signature of Principal Broker

Title Within Firm

Date

Date



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REAL ESTATE COMMISSION EQUIVALENCY APPLICATION FORM

Petitioner Name	
Petitioners Mailing Address	
Petitioners Email	
Petitioners Phone Number	

State(s) where you hold or have held a license <i>An up-to-date State Issued Verification must be attached for all states of licensure (current or expired)</i>	Licensed by Exam, Attorney Waiver, or Reciprocity	Level of licensure (broker or salesperson)	What is the education and examination requirement for this license type	Dates of Licensure
<i>Ex: NH</i>	<i>Ex: Exam</i>	<i>Ex: Salesperson</i>	<i>Ex: 40 hours of education and the State and National Examination</i>	<i>Ex: 10/01/1996 – 10/01/2005</i>

Attach an additional sheet if necessary.

Do you immediately plan on opening you own brokerage?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, where?	
Do you immediately plan on being a principal broker for a current NH agency?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, which one?	
Do you immediately plan on being an associate or managing broker for a current NH agency?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, who will your principal broker be?	
Do you immediately plan on supervising other agents?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If, yes how many?	
If you are applying for Equivalency based on Attorney Waiver(in another state), do you qualify under Rea 301.03 (k)(1) which states: <i>(j) Candidates for the broker examination shall show proof of ...</i> <i>(1) A juris doctor degree from an accredited law school obtained by a licensed attorney who actively practices or practiced in real estate law within the last 5 years;</i> (Please submit a copy of your law degree)	<input type="checkbox"/> YES <input type="checkbox"/> NO

You must submit 6 Transactions and the corresponding MLS sheets per RSA 331-A:10 (g) - "Submits evidence acceptable to the commission of at least 6 separate real estate transactions in which the applicant was actively involved and was compensated or proves to the commission that the applicant has equivalent experience; and..."

If an MLS sheet is not available for one or more transactions, provide documentation that shows similar information, i.e. address, date closed, description of property, sale/lease/rent, and your name as buyer/seller/leasing/rental agent.

TRANSACTION 1 – Must include MLS Sheets

Date of Transaction: _____ Location of Property: _____
Transaction Type: Commercial Residential Land Multi-Family Other
If "Other", please explain _____

Please Note – Commission Based Transactions or Rentals for Residential and Multi Transactions are not acceptable, except for Property Managers who deal exclusively in rental of residential properties.

Were there other licensee's involved ? Yes No If "Yes" in what capacity? _____

Description and Significance of Applicant's Involvement: (Significance shall be interpreted to mean that the licensee's involvement was equal to or greater than 50% of the overall brokerage involvement):

TRANSACTION 2 - Must include MLS Sheets

Date of Transaction: _____ Location of Property: _____
Transaction Type: Commercial Residential Land Multi-Family Other
If "Other", please explain _____

Please Note – Commission Based Transactions or Rentals for Residential and Multi Transactions are not acceptable, except for Property Managers who deal exclusively in rental of residential properties.

Were there other licensee's involved ? Yes No If "Yes" in what capacity? _____

Description and Significance of Applicant's Involvement: (Significance shall be interpreted to mean that the licensee's involvement was equal to or greater than 50% of the overall brokerage involvement):

TRANSACTION 3 - Must include MLS Sheets

Date of Transaction: _____ Location of Property: _____
Transaction Type: Commercial Residential Land Multi-Family Other
If "Other", please explain _____

Please Note – Commission Based Transactions or Rentals for Residential and Multi Transactions are not acceptable, except for Property Managers who deal exclusively in rental of residential properties.

Were there other licensee's involved ? Yes No If "Yes" in what capacity? _____

Description and Significance of Applicant's Involvement: (Significance shall be interpreted to mean that the licensee's involvement was equal to or greater than 50% of the overall brokerage involvement):

TRANSACTION 4 - Must include MLS Sheets

Date of Transaction: _____ Location of Property: _____
Transaction Type: Commercial Residential Land Multi-Family Other
If "Other", please explain _____

Please Note – Commission Based Transactions or Rentals for Residential and Multi Transactions are not acceptable, except for Property Managers who deal exclusively in rental of residential properties.

Were there other licensee's involved ? Yes No If "Yes" in what capacity? _____

Description and Significance of Applicant's Involvement: (Significance shall be interpreted to mean that the licensee's involvement was equal to or greater than 50% of the overall brokerage involvement):

TRANSACTION 5 - Must include MLS Sheets

Date of Transaction: _____ Location of Property: _____
Transaction Type: Commercial Residential Land Multi-Family Other
If "Other", please explain _____

Please Note – Commission Based Transactions or Rentals for Residential and Multi Transactions are not acceptable, except for Property Managers who deal exclusively in rental of residential properties.

Were there other licensee's involved ? Yes No If "Yes" in what capacity? _____

Description and Significance of Applicant's Involvement: (Significance shall be interpreted to mean that the licensee's involvement was equal to or greater than 50% of the overall brokerage involvement):

TRANSACTION 6 - Must include MLS Sheets

Date of Transaction: _____ Location of Property: _____
Transaction Type: Commercial Residential Land Multi-Family Other
If "Other", please explain _____

Please Note – Commission Based Transactions or Rentals for Residential and Multi Transactions are not acceptable, except for Property Managers who deal exclusively in rental of residential properties.

Were there other licensee's involved ? Yes No If "Yes" in what capacity? _____

Description and Significance of Applicant's Involvement: (Significance shall be interpreted to mean that the licensee's involvement was equal to or greater than 50% of the overall brokerage involvement):

I hereby petition the New Hampshire Real Estate Commission for its approval to take the broker's real estate exam. It is my understanding that before such permission can be granted, I have the burden of proving to the Commission that I have prior experience in the practice of the business of real estate equivalent to either one-year full time employment by an active broker, or 2,000 hours working part time as a licensed salesperson. I further understand if approved, Equivalency waives the requirement for me to hold a New Hampshire salesperson license for 1 year in the state of NH prior to becoming a broker. If the Commission approves equivalency, unless approved by attorney waiver, I will need to take the 60 hours of NH approved education. I will also be required to take both the State and National portions of the examination.

I am submitting the following detailed explanatory attestation to establish the nature of such experience:

Name of Employer	Type of Work Performed	Dates of Employment	% of time spent on Real Estate related activities

Detailed Explanation of Experience:

What specific conduct do you claim you participated in that is equivalent to one year as a licensed salesperson (see RSA 331-A:10, II (c)(3)).?

In how many real estate transactions have you been involved, and in what capacity during that period which you claim equivalent experience, was the percentage of your employment spent in real estate activities?

Have you completed any New Hampshire Real Estate Related Courses? YES NO

Name of Course	Dates Taken

I have read and understand the provisions of the New Hampshire revised statutes, 331-A and the N.H. Real Estate administrative rules, Rea 100 through 700. I attest that the information contained in this form is true and correct to the best of my knowledge and belief and I further acknowledge that the provision of materially false information in the application knowingly provided is a basis for denial and if it is discovered after the license is issued, is a basis for disciplinary action by the Commission.

Applicants Signature

Date

THIS SECTION TO BE COMPLETED BY THE APPLICANT'S PRINCIPAL BROKER

I, _____, hereby certify to the best of my knowledge that the information
(Please Print)

provided on this form by _____ is accurate.
(Applicants Name)

I attest that the individual named above has been employed by me employed full time for at least one year within 5 years of the date of application; or has at least 2,000 part-time hours as a licensed salesperson in this state within 5 years of the date of application

BROKER SIGNATURE: _____

LICENSE NUMBER _____

RSA 331-A:10 Qualifications for Licensure. –

II. The commission, or designee, shall issue a broker's license to any applicant who:

(a) Has attained the age of 18;

(b) Has successfully completed an examination administered or approved by the commission which demonstrates satisfactory knowledge and understanding of the principles of real estate practice. The commission, or designee, shall only accept for licensure, an applicant who shows proof of completion of 60 hours of approved study which shall have been completed prior to the date of the applicant's examination;

(c)(1) Has been employed full time by an active principal broker for at least one year within 5 years of the date of application; or

(2) Has at least 2,000 part-time hours as a licensed salesperson in this state within 5 years of the date of application; or

(3) Proves to the commission that the applicant has experience equivalent to the experience required by subparagraph (c)(1) or (c)(2);