

**NON-PARTISAN LEGISLATIVE RESEARCHER**  
**House Committee Services**  
**NH House of Representatives**

Non-partisan legislative office is seeking a qualified individual to join their professional research staff.

**Duties:**

- Provide non-partisan research services and technical and administrative support to House committees.
- Prepare and deliver concise and accurate oral and written reports.
- Serve House members, committees, and the institution as assigned.

**Skills and Abilities:**

- Research skills including collecting, monitoring, and analyzing material from a variety of information resources involved in public policy development.
- Access, organize, and summarize various state and federal laws and regulations.
- Use historical records to prepare legislative histories.
- Analyze statistical data.
- Strong verbal, written, interpersonal, and organizational skills.
- Ability to handle numerous assignments concurrently in an often fast-paced environment.
- Cultivate positive working relationships with colleagues, elected officials, agency personnel, and others.

**Minimum Qualifications:**

- Bachelor's degree in relevant field required.
- Advanced degree or relevant experience preferred.

**Starting Salary: \$57,973.76**

Please email cover letter addressed to *House Committee Services Director*, resume and writing sample to: [HCSjobs@leg.state.nh.us](mailto:HCSjobs@leg.state.nh.us)